Santa Fe Association of REALTORS®
Membership Information Sheet

(PLEASE COMPLETE ALL FIELDS) **NON-LICENSED OFFICE ASSISTANT**

Non Licensed Office Assistant Name:_____

Agency/Firm: _____

Agency/Firm Address: _____

Agency/Firm Phone: _____ Fax: _____ Office extension: _____

Date of Birth: _____

Home Address: _____

Home City, State, Zip: _____

Home Phone:_____

Mobile Phone #1: _____

E-mail address: _____

Web page address:_____

Please list any licenses you may hold: _____

License Numbers and Expiration Dates: _____

I _____, Qualify Broker for the above mentioned Agency grant permission to the above mentioned NON Licensed Office Assistant to access the MLS under this agency for the sole purpose of performing their duties as office staff. All Non Licensed Office Assistant's are required to take a 3 hour MLS/Computer Orientation.

Qualifying Broker Signature X_____

Revised 12/08/25

Please return to SFAR office:

Address: 510 N. Guadalupe, Suite E Santa Fe, NM 87501
Attn: Leslie Sandoval - leslie@sfar.com
Phone: 982-8385
Fax: 982-3764 **Website: sfar.com**

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